

Brompton-on-Swale Parish Council
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Minutes of the Annual Meeting of the Parish Council held Thursday 19 May 2022 at 7.00pm at the Community Sports Hall, Honeyplot Road, Brompton-on-Swale

Present:

Councillors A Guest (Chairman), S Rudge, B Woodley, A Lerigo, R Allinson. District Councillor Ian Threlfall
County Cllr Carl Les and Martin Reynolds (Clerk)

1. **Declaration of Acceptance of Office for Councillors:** All declaration forms were completed and passed to the Clerk. Forms to be copied and passed to RDC Elections Office. **Action - Clerk**
2. **To receive nominations for and Election of Officers – Chairman & Vice Chairman**
 - 1.1 It was resolved that Cllr Guest be elected and would continue as chairman of the Parish Council for 2022/23. Proposed Cllr Robert Allison, seconded Cllr Brian Woodley.
Acceptance of office form completed and passed to the Clerk, who will forward onto RDC
Action - Clerk
 - 1.2 It was resolved that Cllr Shireen Rudge be elected as Vice Chairman of the Parish Council.
Proposed Robert Allison, seconded Cllr Brian Woodley.
3. **Declaration of Interest:** To Approve Dispensation Requests and to Note Declarations of Interests not already declared under members Code of Conduct or members register of Pecuniary Interests. No interests were declared.
4. **To receive nominations and Election of representatives:** It was resolved that Cllr Allison be re-elected as representative for the Village Society and Cllr Woodley re-elected as representative of the Yorkshire Local Councils Association (YLCA)
5. **Apologies:** Cllr Dempsey and Councillor Les both sent their apologies. District Councillor Ian Threlfall and County Cllr Carl Les both joined part way through the meeting, due to prior engagements.
6. **Public Participation:** Members of the public who wish to speak regarding an item within the remit of the Parish Council may do so. PLEASE NOTE: Total time limit for this item is 30 minutes, each speaker limited to a 5-minute slot. No members of the public attended the meeting.
7. To confirm the **Minutes of the last meeting** held on 14 April 2022 as a true and correct record.
It was resolved to accept the minutes of the meeting as a true and accurate record. Minutes were accepted, Proposed Cllr A Lerigo seconded Cllr R Allison
8. **Matters Arising**
 - 8.1 **Augustus Gardens –** No further update received from Persimmon Homes regarding the transfer arrangements.
Enquiry from resident asking whether grass cutting contracts could be co-ordinated to be undertaken at the same time. It was also noted the grass cutting undertaken by Persimmon contractor is not to a good standard. Clerk to contact Persimmon and request an updated plan of the areas to be transferred and request that future cutting be improved, until the Parish Council take over. Clerk to also make enquiries to establish how much it would cost for the existing contractor, GCH, to cut all the grassed areas on Augustus Gardens, this would alleviate the issues raised by the resident. **Action Clerk**

An enquiry also received from a resident concerned about children playing football in front of houses. Clerk to contact Persimmon to enquire if facilities can be provided on the playing fields. **Action Clerk**

- 8.2 Red Telephone Kiosk** - No further action on installing paving slabs to the front of the telephone box. The Chairman to make further enquiries with local builder. **Action Chairman**
- 8.3 Reinforcing the Riverside** – Clerk met with Thomas Wilson from EcoNorth to discuss strengthening of the riverbank. Further investigations reveal that the cost undertake the work suggested would be prohibitive and unaffordable for the Parish Council. It was suggested that enquiries be made with two local contractors to establish if rocks could be used to strengthen the riverbank and costs involved. **Action – Cllr Allison**
- 8.4 Dog Waste Bin – Stephenson Road** – It was confirmed that the new bin is still waiting to be installed due to concerns from a resident. Was agreed that arrangement be made for Cllr Threlfall and Chair to meet with the resident to discuss and agree an appropriate site for the new bin. Clerk to contact the resident to make the arrangements. **Action Cllr Threlfall/Chair/Clerk**
- 8.5 Allotments Site** – Robert confirmed that the co-ordinator is happy to meet to discuss the options regarding use of the site. He would make contact and report back to the next meeting. **Action – Cllr Allison**
- 8.6 Queens Platinum Jubilee Celebrations** – RDC have confirmed the grant application has been approved, for £1,440.40. The Chairman confirmed that good progress has been made to prepare for the day. Shireen to look into purchasing bunting for the day .
It was agreed that a competition will be held for a school project to design a stamp for the Jubilee. There will be 4 groups and prizes will be awarded for the top 3 groups, presentation and judging to be held in the school at 3pm on Friday 27th May. Chair and Clerk to attend. **Action – Chair/ Clerk**
- 8.8 Soil Heap Bathroom World** – Information from tree specialist suggests that the soil will eventually cause damage to the trees. Letter to be sent to the landlords requesting the soil be removed. **Action – The Clerk**
- 8.9 Replacement Trees** – Councillor Woodley agreed to look at options available for the two trees and obtain prices, to order if within the costs agreed at the last meeting. **Action – Cllr Woodley**

9 Reports

9.1 Report from NYCC – Cllr Les

Councillor Les was re-elected as leader of NYCC. New council will see 90 councillors, instead of 72. He advised part of the devolution may see certain things passed down to Parish Councils, further details will follow as and when discussions take place.

Challenges faced with the transition of 8 councils into 1. There will be no difference in the services provided on day 1 of the new council. Devolution, has to be completed by July.

Looking to increase funds for transport projects.

- New electrical charging points
- Road repairs
- A66 dual carriageway funding
- Looking at A64 improvements as the next priority after A66.

Update on the RAF Linton refugee camp. There had been no communication with local councils and a motion has been submitted criticising the Home Office for the move.

He confirmed information had been received from the Clerk re signs to be cleaned in the village.

No decision yet on the voluntary work programme being undertaken through Police and Crime Commissioner discussed at the last meeting. Details submitted from the Parish Council.

Question raised about the resurfacing work at the crossroads at Gatherley Rd and Station Rd. Councillor Les to make enquiries and report back. **Action - Cllr Les**

9.2 **Report from RDC – Cllr Threlfall/Cllr Rowe**

Some funding is going to be made available for fitting of solar panels on council housing. Councillor Threlfall confirmed that he now has some information to enable a calculation to be made for the transfer plan of Augustus Gardens. It was agreed that Cllr Threlfall meet with the Chairman and Cllr Woodley to look at producing a calculation that will enable a formula to be produced for transfer costs.

Action - Cllr Threlfall/Cllrs Guest & Woodley

Cllr Rudge asked about the building issue on land on the lane leading up to the school. Cllr Threlfall confirmed it has been mentioned and will follow up and report back. **Action – Cllr Threlfall**

Issue raised about fly tipping on the riverside, Cllr Threlfall confirmed this is an issue for The Environment Agency.

9.3 **Report from The Village Society**

Report of youths playing on the roof of the community centre. The matter was reported to the police and action has been taken.

Next meeting 12 June.

9.4 **Report from Police**

Report received and was circulated by the Clerk. No other information received.

10 **Current issues**

10.1 **To review Standing Orders and receive any recommendations for change.** It was agreed to accept the standing orders. No changes are required.

10.2 **To review Financial Regulations and receive any recommendations for change** – Cllr Woodley advised that this will need to be reviewed as the Parish Council has now exceeded the £25k limit. Cllr Rudge agreed to review the document. **Action – Cllr Rudge**

10.3 **To consider/discuss insurance premium for 2022/2023** – The current 3 year plan expires on 11 June 2023 and was agreed that a new agreement would be sought for the next financial year.

10.4 **To adopt Governance and Accountability for Smaller Authorities in England (JPAG)** – . It was agreed to accept the standing orders. No changes are required. Proposed Cllr Rudge, seconded Cllr Lerigo.

10.5 **To review Data Protection registration and ensure ICO certificate in place** – The current certificate expires on 15 Nov 2022. It was agreed that registration will be renewed in November. **Action Clerk**

11. **Parish Finances**

11.1 **To receive and note payments previously authorised and receipts (circulated prior to the meeting).**

It was resolved to accept the payments and receipts. Proposed Cllr Woodley seconded Cllr Lerigo

11.2 **To receive a Bank Reconciliation and Budget Comparison for the year to date (circulated prior to the meeting).**

No questions were raised.

It was resolved to accept the bank reconciliation and budget comparison.

Proposed Cllr Rudge, seconded Cllr Woodley

11.3 **Annual Accounts 2021/2022**

11.3.1 It was agreed to note and accept the internal audit report.

11.3.2 The Annual Governance Statement was discussed and agreed. Document signed by Chair and Clerk. Clerk to pass to external auditors, with associated financial documents. **Action – Clerk**

11.3.3 Accounting Statements for 2021/2022 discussed and accepted.

12. Correspondence

12.1 Agreed that Clerk will respond to resident enquiry regarding trading within the village. Who would be advised to contact RDC for a trading licence.

Action-Clerk

13. To consider and decide upon the following **Planning Applications**

No new planning applications received.

11 To receive the following **Planning Decision/Information**

No planning decision notices

12. Minor matters

13. Date of next meeting: Thursday 7 July 2022 at 7.00pm at the Community Sports Hall

Signed: 

Date: 